

CONSERVATION LEGACY

Staff Position Description

MISSION: FOSTERING CONSERVATION SERVICE IN SUPPORT OF COMMUNITIES AND ECOSYSTEMS

VISION: A LEGACY OF HEALTHY LANDS, AIR AND WATER; THRIVING PEOPLE AND RESILIENT COMMUNITIES



Title: Wood For Life Field Technician

Reports to: WFL Project Director

Starting Salary: \$760 - \$800 a week dependent on experience, current certifications relevant to the position

Location: Flagstaff AZ

Status: Seasonal, Spring: March – June, Fall September-December 2024

Benefit Eligible: Seasonal Benefit Eligible per personnel Policy

Posting Period: Position open until filled. Applications submitted before **2/23/24** will be given priority.

Program Summary:

Ancestral Lands Conservation Corps (ALCC) is a program of Conservation Legacy. ALCC provides conservation service opportunities for indigenous youth, young adults, and recent-era military veterans in Colorado, New Mexico, and Arizona and works with other Native American communities and conservation corps across the country to provide similar opportunities. Our vision is to lead our Nations back to ecological and cultural well-being and we do this by empowering individuals to positively impact their lives, their communities, and the environment. AL's crews are supported from operational bases in Acoma Pueblo, Albuquerque, Zuni Pueblo, Gallup, and Kykotsmovi (Hopi), and operates an Individual Placement program that serves the Region and Nation.

Operations Overview

The Ancestral Lands Conservation Corps is a partner of the Wood For Life Initiative "WFL" comprised of the USFS, National Forest Foundation, as well as many other non profits, villages, chapters, and individuals with a focus on providing fuelwood to the local Indigenous communities. The ALCC WFL Project fields youth and young adult chainsaw crews from the Arizona, Ancestral Lands, and the Southwest Conservation Corps. The focus of the ALCC WFL project is to provide fuelwood, mulch, and Post/Pole for traditional building purposes to the Indigenous communities affected by the closure of the Navajo Generating Station. We work with the USFS on identifying priority areas around the city of Flagstaff set for fire mitigation and is an ideal location for an operations base for firewood/other wood material distributions. The Chainsaw hand thinning crews work in tandem with other processing equipment to haul material to processing areas and then scheduled for distribution. This is a large-scale operation where there can be anywhere from 30 -50 people on site at any time needing coordination.

Position Summary:

The Wood For Life Field Technician's primary roles are to provide support to our field staff and seasonal conservation crews by offering technical assistance, moral support, and ensuring program integrity through policy enforcement and positive mentoring. The Wood For Life Field Technician is responsible assisting with maintenance and/or scheduling repair of all equipment issued to the WFL crews. The Field Technician will assist the Project Coordinator with project logistics, administrative assistance, planning and facilitation of trainings.

Essential Responsibilities and Functions:**Project Support**

- Work with program coordinators, managers and directors to determine and develop project expectations and specifications for the WFL crews.
- Work with the Project Coordinator to develop and record maintenance plans for equipment issued to the crews including but not limited to: Chainsaws, wood splitters, wood chippers, large capacity trailers, ATV's, log arches, and vehicles.
- Actively engage in quality control and risk management through all phases of project planning, implementation, and evaluation
- Maintain a staff presence in the field, including frequent overnight stays.
- Ensure project work is completed to standards and expectations of the partnership and program.
- Assist with collection of data from crews on an on-going basis. Maintain and organize multiple information systems and databases.

Staff Support and Supervision

- Work in collaboration with ALCC program staff in all offices to train, mentor, evaluate, supervise, and support local crew leaders and members.
- Work with other staff on pressing projects when appropriate, including recruitment efforts and shop tasks..
- Communicate clearly with Conservation Legacy staff and supervisors.

Organizational Advocacy

- Successfully engage, lead, and support an inclusive work environment for those of underrepresented populations within the organization and the communities we serve
- Lead and/or participate in organizational-wide teams, projects and initiatives that support the work of the Strategic Plans goals
- Report any potential complaints as identified in the Personnel Policy Manual
- Assist or leads other responsibilities, as assigned
- Fill in as needed to support crews in the field

Other “Hats” You May Wear: Customer Service, Relationship Development, Marketing, Administrative, Supervision or Mentorship to Others, Facilitator, Trainer, Facilities, Human Resources, Supervisor

Physical Requirements:

Conservation Legacy is committed to the full inclusion of all qualified individuals and will ensure that persons with disabilities are provided reasonable accommodations to perform essential job functions. Some positions may require periodic overnight travel, non-traditional work hours, ability to move across varied terrain, use program-specific tools and a range of technology on an infrequent or frequent basis. Exerting up to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects. Ability to safely drive an organizational vehicle may also be required for some positions. If you need assistance and/or a reasonable accommodation due to a disability during application or recruiting process, please send a request to the hiring manager.

Minimum Qualifications:

- At least 1 year of experience with small engine maintenance and/or repair.
- At least 1 year experience leading youth and young adults in a professional work environment.
- Experience leading groups in outdoor settings.
- Strong interpersonal skills and the ability to interact with a wide variety of staff, partners, and members
- Ability to operate Microsoft Office programs and applications, or similar platforms.
- Ability to keep others and oneself, in remote locations, accountable to expectations.
- Valid Driver’s License and Insurable Driving Record per Personnel Policies.
- Must be able to pass the organization’s criminal history check requirements.
- Exhibits the ability to effectively collaborate with diverse teams or with a variety of populations, including those underrepresented at our organization and those of BIPOC communities.
- Ability to successfully work in a fluid, changing work environment.

Preferred Qualifications:

- One year applied field experience in conservation or land management field work.
- Technical competence and experience in chainsaw operations, maintenance, and repair.
- Competence in trailer operation.
- Demonstrated ability to mentor young adults working in remote outdoors settings performing arduous physical labor
- Proficiency with office equipment and software including Microsoft Office and database management; ability to manage data in an organized, consistent, and timely manner

To Apply:

1. Send Cover letter and resume to Marshall Masayesva at marshall@conservationlegacy.org
2. Cover Letter Must Include:

Subject line includes "Applicant_(Your Name)".

Cover Letter must include a response to the following question: **Please provide some examples of your experience working on complex projects that required keeping on top of multiple tasks and deadlines. What is a accomplishment that you are proud of on that project?**

This program is available to all, without regard to race, color, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, genetic information, and military service. Where a significant portion of the population eligible to be served needs services or information in a language other than English, the recipient shall take reasonable steps to provide written material of the type ordinarily available to the public in appropriate languages.